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 Rocky Hill, CT 06067
 860.436.3031
 hello@scoopsandsprinklesct.com

Donation Request Form

We are delighted to receive requests to help with our local community and nonprofit organizations! Scoops & Sprinkles prides itself on being very involved in the community, however, due to the high volume of donation requests, it is not always possible for us to contribute to every group who request a donation.

To be considered, this completed form and an organization/company letterhead, including a valid Tax ID number and details regarding the request, must be submitted at least three weeks prior to your event.

Please know, if your request is denied, it is no reflection on your group. All groups and causes are extremely worthy. We must, however, adhere to our yearly donation budget. If we have said yes to you in the past, it does not necessarily mean we will be able to contribute to your organization again this year. On the same hand, if we could not accommodate your request in the past, it does not necessarily mean we will be unable to help your organization this year.

Please note: Scoops & Sprinkles is unable to provide food donations.

ORGANIZATION: _____ **TAX ID:** _____

EVENT: _____ **EVENT DATE:** _____

CONTACT NAME: _____ **CONTACT PHONE:** _____

CONTACT EMAIL: _____ **TODAY'S DATE:** _____

DONATION NEEDED BY DATE: _____

EVENT LOCATION: _____ **DONATION MAILING ADDRESS:** _____

TYPE OF DONATION REQUESTED: _____

FOR OFFICE USE ONLY	
Received: _____	Contacted: _____
Details: _____	